

**Application for
REVALUATION / PERSONAL IDENTIFICATION / RETOTALLING**

(Strike off whichever is not applicable)

(Please read instructions on the over leaf before filling)

1. Name of the Examination --
(Course and Year)

2. Name of the Candidate and Address --

3. REGISTER NUMBER --

4. Month and Year of Examination --

5. Clearly state the particulars of paper(s) for which **Revaluation / Personal Identification / Retotalling** is applied (Strike off whichever is not applicable) :

Subject	Details of Paper(s)	Question Paper Code No.
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6. Particulars of fee paid -- Amount Paid Rs.

(Enclose the Original DD/Challan

A/c No : 10341034100 SBI, Vemanapuram) -- Place..... Date.....

(In case of Candidate outside University campus

DDs on SBI payable at Vemanapuram are allowed) If anyDD No

7. Whether self - addressed and stamped -- YES / NO
Envelope (Rs. 5/- enclosed)

8. Whether Photostat copy of the Marks -- YES / NO
Statement enclosed, if available

(Note : No need to wait till the marks statement is received by the candidate).

I declare that it is not binding on the part of the University to give the revaluation result before the conduct of next examination.

I declare that I will not claim any damage of compensation whatsoever from the University through any source, if there is any improvement in my result on revaluation.

Place :

Date :

Cell No. :

Signature of the Candidate

INSTRUCTION TO THE CANDIDATES

1. The candidate who desire to apply for **Revaluation / Personal Identification / Retotalling** should send their application with prescribed fee to **The Controller of Examinations, Yogi Vemana University, Vemanapuram, Kadapa - 516003, A.P.**, to reach on or before the date specified in the result copy. i.e. with in 20 days without fines, and 5 more days with fines from the date of publication of the results at the University Office only. (For example, if the date of publication of results is 01-06-2005, the last date for receipt of applications for Revaluation / Personal Identification / Retotalling is 20-06-2005 without fine and is 25-06-2005 with fine)

NOTE : The date of receipt of marks memorandum by the candidate will not be taken into consideration

2. i) Fee for **Revaluation** per Paper ... Rs.
ii) Fee for **Personal Identification and Retotalling** per paper ... Rs.
iii) Fee for **Retotalling** per paper ... Rs.

Revaluation means the University takes care to get the answer script revalued and informs the candidate whether there is effect or not, as per University rules.

Personal Identification and Retotalling means the candidate will be asked to identify whether the script belongs to him / her and the total of the marks posted by the Examiner on the first page is correct or not. Marks will not be shown on the first page or anywhere on the Answer script for P.G. Courses.

Retotalling means the University takes care whether the total of the marks awarded is correct or not and informs the candidate.

3. Separate application along with DD and self - addressed stamped envelope (Rs. 5/-) for each paper should be made.
4. **Fee once paid shall not be refunded under any circumstances.**
5. Application received with insufficient particulars and fee will be summarily rejected.
6. There is no provision for revaluation of the Practical examination except personal identification and retotalling / retotalling.
7. The result of the revaluation can be expected before the commencement of the next examination or later. Hence, the failed candidates who apply for revaluation are advised to pay the examination fee and appear for the examinations without waiting for revaluation results.
8. Applicatios along with the fee DDs received after the date prescribed in the results copy are liable to be rejected. Hence candidates who are desirous to apply, should take care in this regard and see that applications along with DDs are reached to the address given above will in advance.